

	Question	Response
1	Some previous Coordinating Center activities at PCRF were conducted by Network members. This work did an excellent job in setting much of the operating structure used today across the Network for engagement activities. Are there lessons learned that can be shared by those members to inform best practices for this activity either prior to or after award?	The overall approach to this work is to elevate the best practices from the work that the Network members are currently engaged in and to enable sharing of what works in one member (or set of members) with the rest of the Network. See descriptions of Task 2 and Task 3 on page 13 of the RFP as well as the document released in tandem with the RFP at the link on page 5.
2	Are Network members either part of the project review & selection committee or eligible to compete for this project?	Network members participating in the Engagement Workgroup (Appendix A) will be part of the proposal review and selection committee and, therefore, are not eligible to compete for this project.
3	Many of the activities listed in this RFP require network engagement that may best be conducted through workshops and in-person facilitated meetings. Is there a schedule or number of such workshops/meetings already in place for the period of performance, or are you requesting such a schedule of additional workshops/meetings be developed as part of this proposal?	There are no existing meetings, workshops, etc focused on cross-Network engagement activities. If applicants propose workshops or meetings, include a schedule and set of activities. See descriptions of Task 3 and Task 4 on page 13 of the RFP.
4	The business development in Task 5 seems focused more on developing a framework rather than building out revenue projections. Would you clarify if this understanding is true or if the responder is expected to highlight expected ROI for specific services provided to the market?	We envision that the Engagement Coordinating Center will work closely with the existing Business Development Workgroup. The BD Workgroup will have responsibility for developing the ROI projections for specific activities recommended by the Engagement Coordinating Center in partnership with PCRF and the Engagement Workgroup.
5	Many of the tasks are interrelated. Would the team clarify how they plan to coordinate if there are multiple vendors selected for different tasks?	See language on multiple awardees in the middle of page 5 and page 10 in RFP. If applicants would like to serve in that function, include a description in your proposal and budget as an optional task within the \$800K overall budget.
6	Task 2: Can you describe the extent to which you are seeking to explore “clinicians; health system leaders; industry partners; and PCORnet researchers” as audiences? How do you see these audiences fitting into this project overall and specifically for the tasks, especially given budget limitations, the immensity of the task to enliven patient engagement, and the short timeline?	We expect that there will be broad participation by the Network's clinicians, health system leaders, patient partners, and researchers in both helping to shape the work of the Engagement Coordinating Center and as audiences. For industry partners, we envision that the work of the Engagement Coordinating Center will meet the needs of industry as an audience. This may or may not include formal interactions between the Engagement Coordinating Center and industry partners. In general, we acknowledge that there are limitations on time and resources and encourage applicants to be creative in meeting the requirements of this task to the extent possible given the constraints.
7	We understand that none of the 11 networks are eligible to submit a proposal since none recused themselves on the Steering Committee call in which this RFP was discussed. However, we wonder whether we could contract with any of the engagement individuals from the networks as paid consultants to this project? Or are you expecting that the networks, as beneficiaries of this coordination, will be contributing their engagement staff in the engagement activities per their network work? In other words, since this is largely a coordination function, are the engagement experts in the networks to be involved through their networks and the overall coordination, and will not be eligible to be contracted with additionally?	We expect that the Network, including the Engagement Workgroup, will be working collaboratively with the Engagement Coordinating Center so we do not see a need for separate contracting arrangements. If there are specific skills that are not available in the Network, subcontracts are acceptable. (See Project Management Plan, p. 10) We would also note that PCORnet has a policy on compensation for patients and patient representatives for activities above and beyond the existing set of activities and applicants are encouraged to prioritize patients in their proposed activities.